



mLearn melbourne 2007

making the connections

16-19 October 2007

Melbourne Exhibition and Convention Centre, Melbourne, Australia

CONFERENCE REGISTRATION FORM

TAX INVOICE

Think Business Events Pty Ltd
ABN 66121965428

Date: __ / __ / __

This form allows you to register to attend the mLearn 2007 Conference. Please print in block letters and keep a photocopy for your record. One form per person please.

Note that all prices quoted are in Australian dollars (AUD) and inclusive of Goods and Services Tax (GST).

By completing this registration form you have read, understood and agree to both cancellation policies and the privacy statement as stated on the form.

For further information regarding this registration please contact the Conference Organisers on:

enquiries@mlearn2007.org

Ph: +61 2 8251 0045

Fax: +61 2 8251 0097

The **preferred method** of registration is **via the web** at: www.mlearn2007.org Otherwise, please complete this form.

Contact Details

Mr / Ms / Mrs / Miss / Dr / Professor / Other (please specify): _____

Surname _____ First Name _____

Organisation _____ Position _____

Address _____

Suburb/Town _____ State _____ Zip/Postcode _____ Country _____

Bus Telephone _____ Bus Fax _____ Mobile Telephone _____

Email: _____ Preferred Name for Badge: _____

Conference and WORKSHOP Registration

Registration Type	Fee (inc GST)	Please select
Standard Full Registration (payment from 1 September 2007)	AUD\$885	
Student Registration (must be full time student)	AUD\$560	
Single Day Registration <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday	AUD\$325	
WORKSHOP A: 'Ahead of the Game' (half day)	AUD\$175	WITHDRAWN
WORKSHOP B: Supporting Ubiquitous Language Learning (full day)	AUD\$235	WITHDRAWN
WORKSHOP C: Portable Tales – Digital Story Telling (full day)	AUD\$235	
	TOTAL:	

Social Events

Inclusive Social Functions

Refer to the Social section at www.mlearn2007.org for full details.

The following social functions are included in the cost of the Conference registration fee. For catering purposes, please indicate if attending:

Welcome Reception

Tuesday 16 October 2007

Venue: Australian Centre for the Moving Image – Federation Square, Melbourne

I will be attending	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Additional Tickets

Please indicate if you would like to purchase tickets to have partners or guests attend.

No. of Tickets @ AUD \$45	Number of Tickets	Total Cost
Guests Names		

Conference Dinner

Thursday 18 October 2007

Venue: Melbourne Aquarium

I will be attending	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Additional Tickets

Please indicate if you would like to purchase tickets to have partners or guests attend.

No. of Tickets @ AUD \$115	Number of Tickets	Total Cost
Guests Names		

Dietary Requirements

Please indicate special dietary requirements that are not catered for in standard buffet selections.

Vegetarian <input type="checkbox"/>	Vegan <input type="checkbox"/>	Gluten Free <input type="checkbox"/>	Halal <input type="checkbox"/>	Kosher <input type="checkbox"/>
Allergy to:				

Guest

Vegetarian <input type="checkbox"/>	Vegan <input type="checkbox"/>	Gluten Free <input type="checkbox"/>	Halal <input type="checkbox"/>	Kosher <input type="checkbox"/>
Allergy to:				

Accommodation

The Conference Office has secured competitive rates at a selection of Melbourne hotels to provide a comfortable and enjoyable stay for delegates. Rooms can be booked through the Conference office up until Wednesday 12 September 2007. After Wednesday 12 September 2007 bookings are subject to availability.

Accommodation Conditions:

Accommodation bookings must be secured by minimum payment of one night's tariff. To secure a hotel accommodation booking, a deposit of one night's tariff is required, which must accompany the registration form. Upon check out of the hotel, delegates must settle the balance of their account.

The rates per room per night are inclusive of GST. However, the GST will be on charged by the hotel, as we will forward this deposit to the hotel on your behalf.

Star Rating	Hotel	Distance from conf venue	Room Type	
			Rate per room per night (please tick selection)	
			Double (one bed)	Twin (two beds)
5	Crowne Plaza Spencer St Melbourne	3 mins walk	<input type="checkbox"/> Standard \$240	<input type="checkbox"/> Standard \$240
4.5	Quest Southbank 12-16 Kavanagh St Southbank	10 mins walk	<input type="checkbox"/> One bedroom apartment \$188	
				<input type="checkbox"/> Two bedroom apartment \$247
3-3.5	Hotel UniLodge 238 Flinders St Melbourne	10 mins walk	<input type="checkbox"/> Standard Studio \$99	
			<input type="checkbox"/> Deluxe Studio \$109	<input type="checkbox"/> Deluxe Studio \$109
			<input type="checkbox"/> One bedroom apartment \$124	<input type="checkbox"/> One bedroom apartment \$124
DEPOSIT (One night's tariff)				

Refund/Cancellation

The deposit for the first night is non refundable if the reservation is cancelled on or after 12 September 2007 or if you do not arrive on the date specified on your booking.

Change of booking

Changes to bookings must be forwarded in writing to the Conference Office, not directly to the hotel.

To secure a hotel accommodation booking, a deposit of one night's tariff is required, which must accompany the registration form.

NB: If greater occupancy per room is required than stated above, additional fees may apply. Please forward written requests to the conference office.

Arrival Date: / /2007	Arrival Time (check in 2.00pm onwards):
Departure Date: / /2007 (check out approximately 10:00am)	

Rooms required prior to Monday 15 October or after Saturday 20 October 2007 are subject to availability.

Early Arrival: Most hotels allow you to check in from **2pm**. If you wish to check in earlier, additional charges may apply. Depending on requested check in time prior to 2pm an additional day's charge may apply. Please indicate here if you wish to check in prior to 2pm. I wish to check in on ___/___/___ at ___ hours.

Late Arrival: If you will be arriving after 6pm, please notify the Conference Office. Failure to advise late arrival may result in your room being released.

Accommodation Requirements

Any Special Requirements _____

I have arranged to share with _____

No I do not need accommodation booked for me, as I have made other accommodation arrangements. I am staying with

Friends/family live locally staying at _____ (name of hotel)

Payment

All payments must be made in Australian dollars only and must include the GST component. Charges paid by credit card will appear as *Conference Online* on your credit card statement.

Please transfer all sub totals from the sections above and check your calculations carefully.

Conference Registration	AUD\$
Additional Welcome Reception/Dinner Tickets	AUD\$
Accommodation*	AUD\$
GRAND TOTAL <i>Includes 10% GST except for the accommodation deposit. GST for this component will be included in the final balance of accommodation paid on check out.</i>	AUD\$

Cheque Bank Draft (Cheques/bank drafts payable in AUD\$ to "Think Business Events-mLearn 2007")

Credit Card: MasterCard Visa American Express

Cardholder's Name: _____ Expiry Date: ____ / ____

Card No.: _____ Signature: _____

All amounts in this brochure are in Australian dollars (AUD\$) and include 10% Goods and Services Tax (GST).

Privacy Statement

MLearn 2007 (the conference) is bound by, and committed to supporting, the National Privacy Principles (NPPs) set out in the Privacy Amendment (Private Sector) Act 2000.

The Conference will collect and store information you provide in this Registration Form for the purposes of enabling us to register your attendance at the Conference, to assist with administrative and planning purposes and for future planning and development of the Conference and other events, to facilitate your requirements in relation to the Conference and to allow the compilation and analysis of statistics relevant to the Conference.

The information that you provide in the Registration form and information provided at any other time during the Conference, including without limitation any feedback obtained during the Conference, will be used by the Conference to offer, provide and continue to improve its Conferences and other services. The Conference may disclose some of the information that is collected in the Registration Form such as your name, organisation and its location and your email address to other Conference delegates and (unless you object in writing to us) to Conference sponsors and exhibitors for marketing purposes.

The Conference will not otherwise, without your consent, use or disclose your personal information for any purpose unless it would reasonably be expected that such purpose is related to the offer, provision and improvement of the Conference or where such purpose is permitted or required by law.

Cancellation Statement

Cancellations received in writing at the Conference Office by 12th September 2007 will be accepted and all fees refunded less an AUD\$100 administrative fee (as per Committee policy). Cancellations received after this date cannot be accepted and will not be refunded, however transfer of your registration to another person is acceptable. The full name and details of the person that will replace you must be advised in writing to the Conference Office prior to the Conference. No refunds will be made for non-attendance at the Conference.

Please complete and return this form to:

Conference Office - Think Business Events
PO Box 415
Ascot Vale VIC 3032

If you require additional information contact:

Website: <http://www.mlearn2007.org>
Email: enquiries@mlearn2007.org
Ph: +61 2 8251 0045 Fax: +61 2 8251 0097